

CITY OF EVERGLADES CITY
JOB DESCRIPTION

JOB TITLE: Public Works Maintenance Technician

GENERAL DESCRIPTION:

Under the general supervision of the Public Works Supervisor, performs the routine skilled work maintenance of the city's facilities, parks, roads and properties.

ESSENTIAL JOB FUNCTIONS:

1. Operates light, medium, and heavy equipment including but not limited to power saws, trenchers, chainsaws, trimmers, backhoes and automotive equipment.
2. Performs skilled work in jobs relating to maintenance and repair of buildings, streets, parks, and property.
3. Reads and understands blueprints, schematics and wiring diagrams.
4. Installs and maintains plumbing fixtures as well as installs waters lines, sewer lines, drainage lines, water intake and pipes.
5. Installs road signs.
6. Documents work performed.
7. In case of emergency/crisis situation, i.e. hurricane, flood, etc., position is required to respond and perform recovery duties as assigned by the City Clerk.

MINIMUM QUALIFICATIONS:

ABILITIES, KNOWLEDGE, AND SKILLS:

- Ability to follow established procedures and policy.
- Ability to read and plan work from blueprints, schematics, drawings, and wiring diagrams; make inspections for needed repairs.
- Ability to understand and carry out oral and written instructions.
- Ability to work independently.
- Ability to prepare and maintain accurate records to make necessary reports.
- Knowledge of local geographic area, roads, streets and surrounding communities.
- Knowledge of occupational hazards, and necessary safety precautions, applicable building codes and regulations.
- Knowledge of mechanical and electrical trade procedures.
- Skills in communicating effectively.
- Skills in operation and maintenance of tools, machinery and equipment of the trade.

EDUCATION AND EXPERIENCE:

- Graduation from an accredited high school or possession of an acceptable equivalency diploma.
- Three (3) years of progressive experience in maintenance operations, repair of buildings and facilities, other related experience, or an equivalent combination of education and experience.

- Has a valid driver's license and a good driving record.

WORKING ENVIRONMENT AND DEMANDS:

Work is performed in an outside environment. While performing the duties of this job the employee may be required to walk or sit for long periods of time, climb or balance, stoop, kneel, crouch or stand. Physical environment includes hot muggy and inclement weather, and biting insects.